

Seller's Property-Showing Safety Checklist

- Remove keys, credit cards, checks, and cash*
- Lock up anything that contains personal information including letters and bills, ID badges, address books, and family notes and schedules on the refrigerator or a bulletin board*
- Remove or lock up valuables such as jewelry, furs, crystal, small electronics, laptops, and valuable collectibles*
- Remove or lock up firearms and ammunition, knives, and other weapons including knife blocks on kitchen counters*
- Lock up prescription drugs*
- Remove family photos, particularly of children*
- Repair items like a loose bannister and remove obstacles that could cause a fall
- Make arrangements to remove or secure pets during showings
- Consider extra security or monitoring for the period that the property is on the market
- After a showing, do a walk-through to check that doors and windows are locked, no items are missing, and nothing has been damaged
- Don't show the home on your own if prospects or another agent comes to the door
- Warn children not to open the door to strangers
- Place a "Not for Rent" sign in the window of a vacant property to prevent rental fraud
- Review homeowners insurance coverage

*These items should be out of sight during photographing and filming for virtual tours posted on the Internet.

Source: Center for Specialized REALTOR® Education (CSRE), *Real Estate Safety Matters: Safe Business = Smart Business*. Copyright ©2015, CSRE.